



## Electrical Utility Lineman Training Program Application

This program is designed to prepare workers for the electrical power transmission and distribution industry.

**Class dates:** August 15, 2022 – December 8, 2022 (16 weeks)

**Location** – MDCC, Moorhead, MS

**Class times** – 7:30 am - 5:30 pm, Monday – Thursday

**Applications will be accepted May 2, 2022 – June 16, 2022**

**Incomplete and/or late applications will not be considered.**

Space is limited. Make sure your application is **complete and submitted** by the above deadline.

### **What you will learn over 16 weeks of training**

- Drive commercial vehicles with automatic and standard shift transmission, maneuver, back up, and park a trailer
- Explain all aspects of the APPA Safety Manual
- Make connections of meter loops, transformers, and other equipment on de-energized poles
- Assist with the framing and installation of utility poles and apparatus on the ground
- Read and understand general information in the REA spec book
- Assist in the burying of cable and other related work
- Safely operate vehicles and equipment (bucket trucks, digger derrick trucks, etc.)
- Differentiate between an energized and de-energized structure and recognize hazards
- Make basic connections and disconnections
- Check voltage/amperes

### **Cost for Training**

**Mississippi Residents:** Tuition/cost funding is provided and paid for through a Delta Workforce Development Area (DWDA) grant and the Workforce Office of Accelerate MS; it is available for in-state residents only. This funding will be available each year the grant is renewed.

**Out-of-State Residents:** Tuition is \$3,200.00 plus an optional \$2,100 for campus housing and the weekend cafeteria plan. **Out-of-State residents must provide their own boots.**

## Admission Requirements

All electrical utility lineman trainee applicants must:

- Be at least 18 years of age
- Earn a minimum **Silver Level National Career Readiness Certificate (NCRC)**. The test is given by appointment at the Capps Center in Indianola, other community colleges, and MDES WIN Job Centers. **You must earn the NCRC prior to the application deadline of June 16, 2022.** To pre-register for scheduling in Indianola, Cleveland, Greenwood, or Greenville, please complete the form at this link: <https://msdelta.formstack.com/forms/crc>. If you do not live close to these areas, please contact your local community college and/or MDES WIN Job Center.
- D.O.T drug screen dated anytime between May 2, 2022 to June 16, 2022. The cost for the D.O.T drug screen is not reimbursed by the grant.
- Mississippi residents must provide a MS Motor Vehicle Report from the Mississippi Department of Public Safety at [https://www.ms.gov/dps/license\\_renewal/MVR](https://www.ms.gov/dps/license_renewal/MVR) (must be dated between May 2<sup>nd</sup>-June 16<sup>th</sup>)
- Provide a copy of each of the below:
  1. An official copy of high school diploma or accredited GED certificate OR latest college transcript
  2. D.O.T Drug Screen (negative)
  3. Social Security card
  4. MS Motor Vehicle Report
  5. Copy of National Career Readiness Certificate (NCRC) including results from each exam.

**Please DO NOT send original medical examiner's certificate and medical exam report form. We will not be responsible for returning any original documents needed to earn the CDL.**

**\*NOTE: It is your responsibility to ensure all documents are received; failure to provide all documents will result in an INCOMPLETE APPLICATION. Applications received after June 16, 2022 will not be considered.**

### Mail Application to:

The Capps Technology Center  
Attn: Lineman Program  
P.O. Box 668  
Moorhead, MS 38761

# MOU – Memorandum of Understanding

## Physical and Personal Requirements

**Please initial each statement, then sign and date below indicating that you understand the physical and personal requirements for the MDCC Electrical Utility Lineman Training Program.**

- \_\_\_ Must have a valid personal email address & cell phone number listed on the application.
- \_\_\_ Must have good communication skills.
- \_\_\_ Ability to take and understand directives and complete tasks with limited supervision.
- \_\_\_ Ability to plan and lay out all assigned duties in a safe and efficient manner.
- \_\_\_ Ability to assume a lead role and direct the work of other trainees.
- \_\_\_ Ability to stand a minimum of five to six hours on the ground – may be in a bucket on a line truck or at the top of a distribution pole with additional weight from tool belt or climbing equipment in all weather conditions.
- \_\_\_ Ability to sit for a minimum of two to three hours – may be driving a truck.
- \_\_\_ Ability to move frequently to unload equipment and to install/maintain/repair equipment.
- \_\_\_ Ability to lift up to 75 pounds.
- \_\_\_ Ability to push/pull weights up to 100 pounds.
- \_\_\_ Ability to frequently climb and use authorized equipment to reach various heights and breadths.
- \_\_\_ Ability to frequently and repetitively bend/stoop/squat.
- \_\_\_ Ability to differentiate between colors (color vision).
- \_\_\_ Ability to learn through classroom instruction, training and repetitive motions.
- \_\_\_ Ability to recognize hazards during training and have the ability to mitigate the hazards.
- \_\_\_ Ability to maintain and care for school equipment properly and safeguard assets.
- \_\_\_ Manual dexterity to operate small hand tools, turn small knobs, etc.
- \_\_\_ Ability to work comfortably at various heights up to 65 feet, without anxiety or fear, with both hands free, depending only on your climbing hooks and safety harness for support.
- \_\_\_ Ability to meet the public in a pleasant and tactful manner and understand the importance of you representing MDCC during any sanctioned events, field trips, and while on campus.
- \_\_\_ Must adhere to all MDCC student policies, pay traffic fines timely, and pay any other charges to the Business Office as agreed upon. You will not graduate or receive your certificates and/or credentials if you owe MDCC at the time of graduation.
- \_\_\_ Demonstrate Team Work and inclusiveness of all trainees.

I understand I am applying for acceptance in the MDCC Electrical Utility Lineman Program and will meet or exceed the requirements described above. I also understand if I do not meet the expectations of the program, I can willfully withdraw or be asked to leave. If I do not complete the program and/or its requirements, I cannot take any items issued to me and must return them to the instructors. I further understand that any money owed to the school will be paid, and I must enter into agreement with the MDCC Business Office to do so.

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name

# Mississippi Delta Community College Electrical Utility Lineman

## Trainee Memo of Agreement

My initials and signature below indicates that I have read and do understand the following provisions regarding my participation in training through Mississippi Delta Community College.

- \_\_\_ I understand that I am voluntarily enrolled in a class of instruction to improve my skill or to learn a new skill so that I might qualify myself for a job.
- \_\_\_ I realize that I will not be paid as a student while in training; therefore there is no Worker's Compensation coverage during the training period.
- \_\_\_ I understand that I am responsible for any health issues or accident related incidents. There is no medical insurance associated with this training program. I will notify my instructor(s) of any accident the same day while training.
- \_\_\_ I understand that there is an attendance policy and tardiness policy - 3 absences are allowed if absolutely necessary. 3 tardies = 1 absence. Contact the lead instructor if you are late or absent.
- \_\_\_ I understand that to successfully complete the training and receive a Mississippi Delta Community College certificate, I must complete written tests as well as perform application exercises to identified standards, meet the attendance standard, and clear my MDCC account of any holds prior to graduation.
- \_\_\_ I am aware that my training may be terminated by the instructor or the supervisor of this training program if I am a detriment to the learning of others or if my behavior is a safety risk to myself or others during my training.
- \_\_\_ I understand that there will be no cell phones allowed in the classroom for use or charging.
- \_\_\_ I understand that by participating in this training program I am under no obligation to accept work with a specific employer. I know that taking part in this training does not mean that I will be offered a job. I also understand that at the conclusion of this training program I am free to accept or reject any offer of employment.
- \_\_\_ I understand that I am a guest on this campus and will abide by the rules of conduct outlined by MDCC and this Trainee Memo of Agreement. I am subject to disciplinary sanction by the VP of Student Services Office should I violate any rules.
- \_\_\_ I understand that I will not be allowed to use any tools, climbing hooks, belts, etc. except those issued by the school. I am financially responsible for any lost items.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please print your name

\_\_\_\_\_  
Date



## Electrical Utility Lineman Training Application

### Please Print

Full Name (last, first and middle initial) \_\_\_\_\_

Name Preferred: \_\_\_\_\_ SSN: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Gender:  Female  Male Ethnicity:  Not Hispanic/Latino  Hispanic/Latino

Race:  Asian  Black/African American  American Indian/Alaska Native  Native Hawaiian/Pacific Islander  
 White

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Day Telephone Number: ( ) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

**Education:** Please indicate which of the following best describes your level of education:

- |   |  |
|---|--|
| <input type="checkbox"/> 9 Less than High School    | <input type="checkbox"/> 5 Post-secondary/vocational certificate (no degree) |
| <input type="checkbox"/> 1 High School degree       | <input type="checkbox"/> 6 Associate's degree                                |
| <input type="checkbox"/> 2 GED or HSE               | <input type="checkbox"/> 7 Bachelor's degree                                 |
| <input type="checkbox"/> 4 Some College (no degree) | <input type="checkbox"/> 8 Graduate/Professional degree                      |

### Employment Status:

1 Employed  Retired  2 Unemployed

### Employment Type:

1 Part Time  2 Full Time  3 Temporary  4 Seasonal

Are you physically able to climb?  Yes  No

Military Experience:  Yes  No Branch/Years of Service: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Other Certifications attached: \_\_\_\_\_

**Shoe Size** (D med width or EE wide width, ex 12 D or 12 EE):  
\_\_\_\_\_

**Shirt Size:** \_\_\_\_\_

### For Office Use Only

Date of test \_\_\_\_\_

### CRC Scores

AM \_\_\_\_\_

GL \_\_\_\_\_

WD \_\_\_\_\_

CRC Level \_\_\_\_\_

**Funding for this program is provided by a Delta Workforce Development Area (DWDA) grant and Mississippi Community College Board (MCCB). Mississippi Delta Community College reserves the right to cancel this training due to unforeseen circumstances.**

Mississippi Delta Community College does not discriminate on the basis of age, race, color, national origin, religion, sex, sexual orientation, gender identity or expression, physical or mental disability, pregnancy, or veteran status in its educational programs and activities or in its employment practices. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Steven Jones, Vice President of Administrative and Student Services, Stauffer-Wood Administration Building, Suite 119, Office 123, P. O. Box 668, Moorhead, MS 38761, 662-246-6304; EEOC@msdelta.edu.

Previous Work History (You may include a resume or additional pages to show complete work history)

Name of employer: \_\_\_\_\_ Dates of employment: From \_\_\_\_\_ To \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Name of immediate supervisor \_\_\_\_\_  
Give a brief description of what you did on the job: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of employer: \_\_\_\_\_ Dates of employment: From \_\_\_\_\_ To \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Name of immediate supervisor \_\_\_\_\_  
Give a brief description of what you did on the job: \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

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City, State, Zip \_\_\_\_\_  
Name of immediate supervisor \_\_\_\_\_  
Give a brief description of what you did on the job: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Mail application and supporting documents to:**

MDCC / The Capps Technology Center  
Attn: Lineman Program  
P.O. Box 668, Moorhead, MS 38761  
or

**Deliver to:**

The MDCC Capps Technology Center  
920 Hwy 82 West, Indianola, MS 38751  
(West of the Dollar General Distribution Center)

**ALL DOCUMENTS DUE BY June 16, 2022**  
**Before you mail your application, be sure to attach:**

- Application and essay
- Copy of high school diploma/GED/or latest college transcript
- Copy of your NCRC scores
- Copy of your Social Security card, DOT Drug Screen, Certifications/Licenses, MOU, and Trainee Memo of Agreement
- Motor Vehicle Report (Mississippi residents only)



