

**MISSISSIPPI DELTA COMMUNITY COLLEGE
FALL/SPRING CONTRACT ADDENDUM FORM
(Credit Hour Production)**

(Contract Addendum forms are incorporated within the employee's sole contract of employment. Payments are not eligible to be spread over a twelve-month period; however, payment will be generated in accordance with scheduled payroll processing.)

Date Submitted: _____ **Term:** _____ **Board Approval for Month of:** _____
Name: _____ **D#000** _____
Start date: _____ **End date:** _____

| CRN & Course # w/section | Time (start and end time of course) | Days | # of Credit Hours (determines load) | # of Contact Hours (for Science/BOT Instructors only) | Campus | # of Students (Online Use Only) | R, O, or E Hours* |
|-----------------------------|---|------|--|---|--------|--|-------------------------|
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| Totals | | | | | | | |

* (R) Regular Hours, (O) Overload Hours, (E) eLearning Hours

FOR OFFICE USE ONLY:

| Regulars Hours (Traditional Classes) | | eLearning Hours | |
|--------------------------------------|--|-----------------|---|
| | Total Regular Credit Hours (determined by contract) | | Total eLearning Credit Hours |
| | Total Regular Contact Hours (for Science/BOT Instructors only) | | Total eLearning Contact Hours (for Science/BOT Instructors only) |
| | Total Regular Overload Hours (Contact Hours - Credit Hours) | | Total to be paid (calculated by eLearning) |
| \$433.33 | Per Regular Overload Hour | | |
| | Total to be Paid for Regular Overload Hours | | |

APPROVED BY:

Employee _____ Date _____
Division Chair _____ Date _____
Vice-President of Instruction _____ Date _____
President _____ Date _____