



## **NOTICE OF VACANCY**

### **CAMPUS POLICE OFFICER**

1. Perform a variety of police duties in patrolling assigned areas on foot and in the police vehicle.
2. Applicant must be physically and mentally alert to detect crime and arrest violators, patrol parking lots of outlying areas of all college properties and buildings with the goal of providing security.
3. Possess the ability to investigate criminal violations in accordance with departmental rules, school regulations, procedures, and laws.
4. Regulate pedestrian and vehicular traffic by moderating the flow of traffic at all times and enforce applicable codes and statutes.
5. Provide emergency first aid treatment temporarily to members of the College community as well as visitors. Also you will be required and expected to provide emergency escort service to students and staff where and when necessary.
6. Applicant must be capable of acting efficiently without the direct supervision of a superior.
7. Applicant must be capable of preparing and presenting in an articulate manner testimony in court, concerning a variety of criminal and civil matters accurately and without hesitation.
8. Provide information about Mississippi Delta Community College to students, staff and the general public.
9. Provide law enforcement and security services for Special College Events.
10. Assist in the training of new Police Officers as directed by the Chief or others of superior authority.
11. Perform other related duties as assigned.

### **Qualifications for Campus Police Officers**

- High School Diploma or GED and possibly some college hours.
- A minimum of 1 year of law enforcement training or other related experience
- Must possess excellent communication skills
- Applicant must have or be willing to seek MLETA certification
- Must be able to work flexible hours
- Also upon hiring, officers must qualify with their firearms with at least a score of 75%

## **TERMS OF EMPLOYMENT**

This is a 12 month non-contractual position

## **SALARY**

Based on experience

## **APPLICATION PROCEDURES**

Applicants should submit the following:

1. MDCC Employment Application Form (Online)
2. ***Official*** College Transcript(s)
3. Current Resume
4. Authority to Release Information Form/Consent Form

Applications can be found on the MDCC website, [www.msdelta.edu/human-resources](http://www.msdelta.edu/human-resources)

## **APPLICATION DEADLINE**

**Internal/External: Friday, March 20, 2020**

*Mississippi Delta Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: The Associate VP for Institutional Effectiveness, Stauffer-Wood Administration Building, P.O. Box 668, Moorhead, MS 38761, 662-246-6558.*